

## REFERENCE FORM

An application for the CES Volunteer Internship Programme can only be processed when references have been received by CES. Academic and Non-Academic References should be familiar with your character, work and qualifications (excluding relatives).

### SECTION ONE: TO BE COMPLETED BY THE APPLICANT

Name of Applicant: .....

Address: .....

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E-mail: ..... Telephone No: .....

Organisation/Institute/University/Other (if applicable): .....

Nationality: .....

Your Interest to Participate in the Volunteer Internship Programme (1 or 2 Sentences):

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### SECTION TWO: TO BE COMPLETED BY REFEREES

**Note to Referee:** We would appreciate if you could provide the Reference Form along with a cover letter on a University/Organization/Institute/Company/Other letter head. The completed Reference Form and cover letter to be given to the applicant in a sealed envelope.

Name of Referee: .....

Title of Referee: .....

Address of Referee: .....

E-mail Address of Referee: .....

How long have you known the applicant and in what capacity? .....

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A. Ability to cope with situations of stress, living/working in a rural environment, cultural changes and loneliness:  
Excellent      Good      Average      Below Average      Unsatisfactory

B. Sense of responsibility and commitment  
Excellent      Good      Average      Below Average      Unsatisfactory

C. Ability to live, work and interact in a cross cultural environment:  
Excellent      Good      Average      Below Average      Unsatisfactory

D. Initiative: imagination, creativity, self motivation and ability to achieve objectives with limited resources  
Excellent      Good      Average      Below Average      Unsatisfactory

- E. Ability to work independently  

	Excellent	Good	Average	Below Average	Unsatisfactory
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- F. Ability to work with a team  

	Excellent	Good	Average	Below Average	Unsatisfactory
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- G. Research Skills  

	Excellent	Good	Average	Below Average	Unsatisfactory
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- H. Teaching and Capacity Building Skills  

	Excellent	Good	Average	Below Average	Unsatisfactory
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- I. Time Management and Organizing Skills  

	Excellent	Good	Average	Below Average	Unsatisfactory
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J. Commitment and willingness of Applicant to contribute towards local level development initiatives in Sri Lanka:

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K. Ability of candidate to contribute to organization development of The Centre for Eco-Cultural Studies and capacity building initiatives:

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L. Why do you think this Applicant should be selected to participate in the CES Volunteer Internship Programme:

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M. Comments on the applicants personality, character and professional profile:

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Date: ..... Signature: .....